

Dashboard and orientation

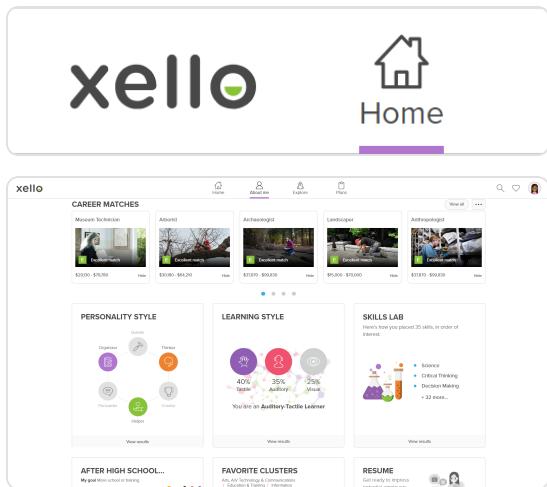
Use this guide to learn about the dashboard and orient yourself with Xello features.

The screenshot shows the Xello dashboard interface. At the top, there's a navigation bar with icons for Home (highlighted), About Me, Explore, Plans (with a red circle containing the number 1), and a user profile. Below the navigation is a search bar and a quick links section. The main content area features a sidebar on the left with sections for Hey, Ashley!, Lessons, Portfolios, Surveys, and Assignments. The central area displays a "Grade 12 lessons" section titled "Defining Success" with a "Get started" button and a trophy icon. It also includes a "Farming, food & natural resources" section with a video thumbnail showing a person standing next to a tree. On the right side, there's a "Quick links" sidebar with links like College Planning, Matchmaker, Personality Style, Mission complete, Learning Style, Skills Lab, and Portfolios. Below that is a "Resources" sidebar with links to FAFSA, MSPS Events, and ACT and SAT Prep. Red numbers 1 through 4 are placed around specific elements to indicate points of interest: 1 is above the Plans icon, 2 is next to the "Quick links" sidebar, 3 is next to the "Defining Success" section, and 4 is next to the "Hey, Ashley!" sidebar.

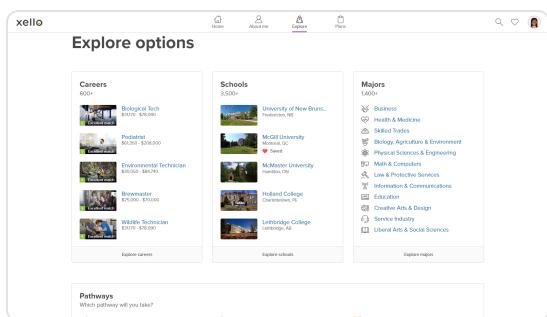
When you first log in, you'll see the **Dashboard**. This is like your homebase, where you can find your way around Xello and see how everything is organized. If you ever want to go back to this page, just click on **Home** in the top menu or click on the Xello logo in the top left corner.

1

At the top of the screen there are a number of links and icons to help you get around to different features in Xello.

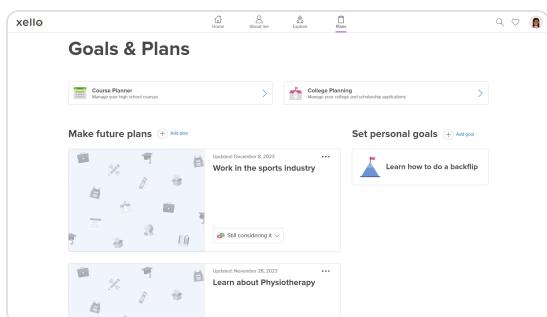


The **Xello logo** and **Home** icon will always bring you back to this dashboard.

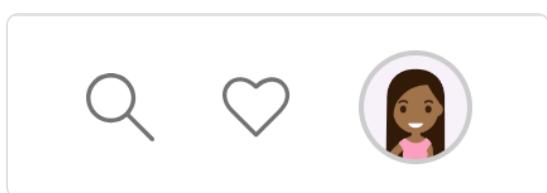


About me will take you to where your assessments, top career matches, **Resume builder**, and other self-knowledge activities are located.

Click **Explore** to check out career profiles, colleges, and majors. You'll also be able to explore pathways for after high school on this page.



Plans will take you to **Course Planner**, **College Planning**, **Goals**, and **Plans**. Use these activities to help you set actionable plans for after you graduate.



You can search through all of Xello's careers, schools, and majors. Or click the heart to view the options you've saved. And finally, your avatar will open menu to view your profile or change the language.

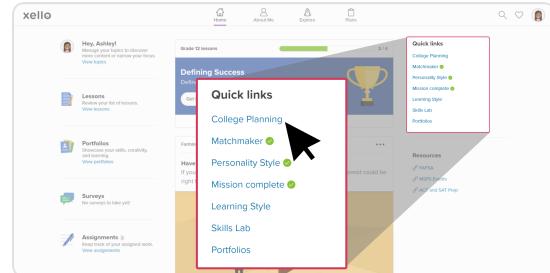
Dashboard and orientation



2

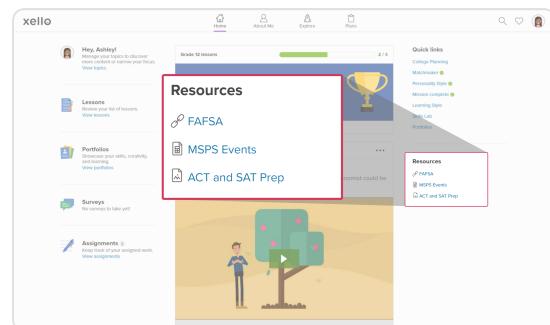
Quick links

Save yourself a couple of clicks and use these **Quick links** to get you straight to a number of Xello features.



Resources

The resources listed here are helpful links, images, videos, or other resources that were added by your school or teacher.

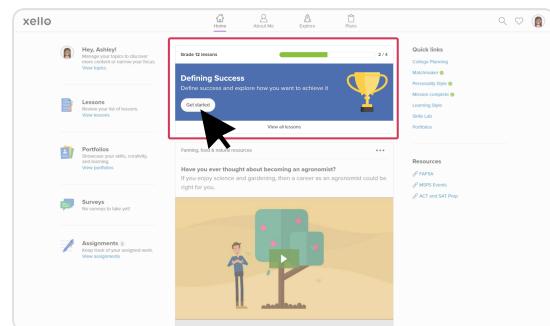


3

Lessons

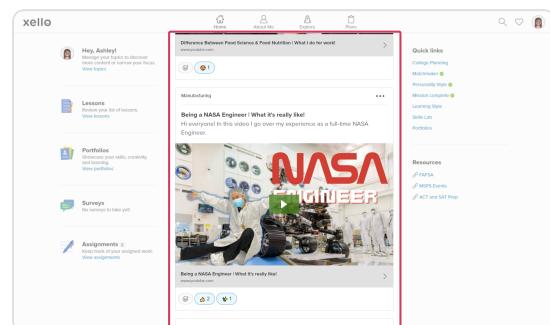
In the center at the top of the dashboard is the **Lessons** section. Here, you can find activities that will help you learn and improve important skills for the future. There are lots of different topics to choose from, like decision-making, work values, money skills, starting your own business, and job interviews.

Some lessons have requirements that you need to finish before you can start them. By doing these activities, you can explore other parts of Xello and make the lessons fit your own interests.



Feed

Also in the center is your personalized **Feed**. You can find articles, videos, pictures, and more about the careers, schools, majors, and topics you've saved. The more activities you do in Xello, the more personalized information you will get based on what you have done.



4



Hey, Ashley!

Manage your topics to discover more content or narrow your focus.
[View topics](#)

Topics

Click **View topics** to finetune what you see in your **Feed**. You'll be able to pick from a variety of subjects.



Portfolios

Showcase your skills, creativity, and learning.
[View portfolios](#)

Portfolios

You can use Xello **Portfolios** to create and share displays of your work. You can customize it to show your own work or things you've collected. Once you've made your portfolio, you can share it as proof of your work for a job, college scholarship, or digital submission for exams.



Surveys 2

Take surveys and keep track of your progress.
[View surveys](#)

Surveys

If your school or teacher has assigned surveys for you to complete, click **View surveys** to check out and answer them.



Assignments 6

Keep track of your assigned work.
[View assignments](#)

Assignments

When your teacher has given you an assignment in Xello, you can access it from here. All your assignments with their due dates will be listed. Open an assignment to read the instructions and submit your work.